**Democratic Services** 

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19 November 2014

### **SUMMONS TO ATTEND**

**MEETING:** ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

**PLACE:** COMMITTEE ROOM I, COUNCIL OFFICES, WOODGREEN, WITNEY

**DATE:** THURSDAY 27 NOVEMBER 2014

**TIME:** 2.00pm

#### Members of the Committee:

J F Mills (Chairman), H G Davies (Vice-Chairman), M A Barrett, R J M Bishop, M Brennan, A S Coles, Mrs E M Coles, D A Cotterill, C Cottrell-Dormer, P J G Dorward, P Emery, H J Howard, Ms E P R Leffman, and A H K Postan

#### **RECORDING OF MEETINGS**

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

### AGENDA

- I. Apologies for Absence and Temporary Appointments
- 2. Minutes of the meeting held on 11 September 2014 (previously circulated)
- 3. Declarations of Interest

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.

### 4. Participation of the Public

#### Purpose

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

#### **Items for Decision**

# 5. Committee Work Programme 2014/2015 (Report of the Strategic Director – copy attached)

#### Purpose:

To provide the Committee with an update on the Work Programme for 2014/2015

#### Recommendation:

That the Committee notes the progress with regard to the Work Programme for 2014/2015.

# 6. Cabinet Work Programme (Report of the Chief Executive – copy attached)

## Purpose:

To give the Committee the opportunity to comment on the Cabinet Work Programme published on 11 November 2014.

#### Recommendation:

That the Committee decides whether to express a view to Cabinet on relevant issues in the Work Programme for the period.

## 7. Budget 2015/2016 (Report of Frank Wilson, Strategic Director – copy attached)

Please note that the detailed Budget papers relating to this report have been circulated under <u>separate cover</u>, to avoid duplication and unnecessary additional printing and postage. Members are requested to bring this information to the meeting.

#### Purpose:

To consider the initial draft base budgets for 2015/16, draft fees and charges for 2015/16 and the latest Capital Programme for 2014/15 revised and future years. The Cabinet is required to consult overview and scrutiny committees on its budget proposals in accordance with the Council's Constitution.

#### Recommendations:

It is recommended that Cabinet and Overview and Scrutiny Committees consider:

- (a) The initial draft base budget for 2015/16 totalling £9,889,800 as summarised in Appendix A;
- (b) Draft fees and charges for 2015/16 with detailed budget pages at Appendix B: and
- (c) The latest Capital Programme for 2014/15 revised and future years at Appendix C.

### **Items for Information**

# 8. Open Space Grass Cutting – Update Report (Report of the Interim Shared Head of Environment & Commercial Services – copy attached)

#### Purpose:

To provide an update on the work carried out to date focussing largely on the dialogue the Council is having with Oxfordshire County Council (OCC) and the potential implications the OCC budget cut will have on service provision.

### Recommendation:

That, the update report be noted

# 9. Performance Indicators – Quarter 2 2014/2015 (Report of the Shared Head of Business Information and Change – copy attached)

#### Purpose:

To provide information on the Council's performance at the end of Quarter 2 2014/2015.

### Recommendation:

That the report be noted

## 10. Member's Questions

### Purpose:

To receive questions from Members relating to the work of the Environment Overview and Scrutiny Committee. In order to ensure that appropriate information is to hand at the meeting, Members may wish to give notice of any questions through the Committee Officer

### Recommendation:

That Members' questions be dealt with as appropriate.

David Neudegg Chief Executive

This agenda is being dealt with by Simon Wright, Tel: (01993) 861533; Email: <a href="mailto:simon.wright@westoxon.gov.uk">simon.wright@westoxon.gov.uk</a>